

ENTERPRISE, PLANNING AND INFRASTRUCTURE

COMMITTEE BUSINESS

31 January 2012

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
1.	Enterprise, Planning and Infrastructure Committee 26.11.09 article 18	<p><u>Berryden Corridor – Transport Infrastructure Improvements</u></p> <p>The Committee resolved to approve the preferred option for progression to detailed design (i.e. the so-called “Do Something” option for the corridor, in association with a bus gate at Bedford Road/Powis Terrace), and that the officials report back on detailed design, costs and programming.</p>	<p>Definitive dates for the major transportation projects are difficult to provide as much of the work required to get to the next key stage for reporting will either be several months away or at least more than 12 months - in which case we don't have committee dates, and as always subject to budget and resource availability. Strategic Transport Projects reports which contain updates on all these projects are provided to the Committee by way of a report or bulletin as and when necessary.</p> <p>As per the update of 24 May funding has been secured for this financial year to enable development boundaries to be established.</p>	Head of Planning and Sustainable Development	Indicative Date 2011/2012	No report required this financial year

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2.	Enterprise, Planning and Infrastructure Committee 26.11.09 article 19	<p><u>(1) Access from the North – An Integrated Transport Solution - (2) Access from the North Proposals “Third Don Crossing”</u></p> <p>The Committee resolved, amongst other things to request a regular report back on progress in these matters, including the development of a Delivery Programme.</p>	<p>At its meeting on 18 January, 2011, the Committee resolved:-</p> <p>(a) agree, in principle, the provisional programme for delivery of the ‘Access from the North’ integrated transport proposals;</p> <p>(b) instruct officers to continue discussions with BEAR and Transport Scotland regarding options on the trunk road network;</p> <p>(c) instruct officers to progress schemes from the full delivery list as priority and funding would permit, subject to consultation and referral to future Committees as required; and</p> <p>(d) to instruct officers to keep the Committee up to date with progress of the delivery plan as timescales might be amended subject to agreement of future years spend profiles of the Non-Housing Capital budget and other relevant sources of funding.</p> <p>Future updates will be provided as funding is identified for delivery of this programme. It is proposed to update Members on an annual</p>	Head of Planning and Sustainable Development	31.05.12	31.05.12

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			<p>basis on progress of the whole programme, with separate reporting should individual elements require further Committee decisions. Where key progress is made during the year, ad-hoc updates can be provided as part of the bulletin or included within the Strategic Transport projects update report. Progress will be reported in May 2012.</p>			
3.	Housing and Environment Committee 16.02.10 article 20	<p><u>Furnishings Contract</u></p> <p>The Committee resolved to request officers to submit a report to the Enterprise, Planning and Infrastructure Committee exploring the possibility of the overall amendment of the Council's procurement procedures to take account of social enterprises etc.</p>	<p>At its meeting on 31 May 2010, the Committee resolved, amongst other things, to instruct officers within Corporate Governance to continue to work on the development of a robust corporate policy on the use of community benefit clauses within the Council's procurements, and that the policy be submitted to a future meeting of the Committee for approval.</p> <p>At its meeting on 13 September, 2011, the Committee noted that a report seeking approval of a guidance policy on delivering community benefits through procurement would be considered by the Corporate Policy and Performance Committee on 22 September, 2011, and that if approved, officers would report to the next meeting of the Enterprise,</p>	Head of Procurement	15.11.11	August 2012

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			<p>Planning and Infrastructure Committee with a user friendly guide to the policy specifically for this service.</p> <p>The Corporate Procurement Unit (“CPU”) are taking a lead on community benefits and will shortly be providing officer training on this topic. Category Managers are now aligned to Services and this will allow them to provide a more tailored Service on issues such as community benefits. It is therefore thought that the CPU will be able to cater for the previously identified needs in respect of community benefits. An update report on the Council’s use of the community benefit clauses will be submitted in the next 6-9 months to ensure that community benefit needs are being met.</p>			
4.	<p>Enterprise, Planning and Infrastructure 23.02.10 article 27</p> <p>Council Budget</p>	<p><u>Aberdeen Western Peripheral Route – Progress Report</u></p> <p>The Committee resolved to instruct officers to provide a further report to the appropriate Committee during the procurement process providing an updated cost estimate and programme.</p>	<p>Following a hearing held in February/March this year into the legal challenge against the AWPR, Lord Tyre found in favour of the Scottish Minsters. An appeal has, however, now been made against Lord Tyre’s judgement – on various, as yet unspecified, points of law – to the Inner House of the Court of Session. This will add further delay to the project as</p>	<p>Head of Planning and Sustainable Development</p>	<p>Date can’t be determined until the completion of the statutory procedure and the commencement of the formal</p>	

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	10.02.11	<p><u>General Fund Revenue Budget 2011/2012 and Indicative 2012/2013 to 2015/2016 Budget</u></p> <p>To instruct the Director for Enterprise, Planning and Infrastructure to enter into negotiations with the Scottish Government with a view to having the 3rd Don crossing delivered as part of the Aberdeen Western Peripheral Road Scheme and report back to the relevant Committee on the progress and outcome.</p>	<p>construction cannot commence until the appeal is heard and the outcome known. Scottish Ministers successfully lodged a motion with the Court of Session requesting Urgent Disposal of the appeal. This motion was granted and a 4 day hearing has been fixed for 13 - 16 December 2011. The appellant has intimated that he will be seeking a Protective Expenses Order (PEO) which, if successful, will place a monetary limit on any new liability in connection with the current appeal. He has also intimated that should he not be successful in obtaining a PEO he may be forced to withdraw his appeal. The Leader of the Council is due to meet the Minister to discuss issues relating to the delivery of the AWPR on 1st November.</p> <p>An AWPR progress and governance report is on the agenda.</p>		procurement process	

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5.	Enterprise, Planning and Infrastructure 20.04.10 article 24	<p><u>Justice Mill Lane</u></p> <p>The Committee resolved to request officials to carry out preliminary statutory consultation where a traffic order to provide for the proposals outlined in the report, to move street to substantive statutory advertisement if there were no significant preliminary responses, and thereafter to report back on detailed design, cost estimates and substantive statutory objections.</p>	<p>At its meeting on 13 September, 2011, the Committee resolved not to proceed with the current proposed traffic management proposal for Justice Mill Lane, and to request officers to further review the area and report back to the Enterprise, Planning and Infrastructure Committee with new traffic management proposals that would benefit pedestrians, cyclists and motorists, and preferably that this scheme would allow the area to remain two-way.</p> <p>The decision by the Committee will require substantial redesign work to be carried out and to commence the legal process again for the Traffic Regulation Order. Officers are currently reviewing the design of Justice Mill Lane and once complete will consult with the local councillors prior to being presented to the next Enterprise, Planning and Infrastructure Committee in May 2012.</p>	Head of Asset Management and Operations	31.01.12	31.05.12
6.	Enterprise, Planning and Infrastructure 18.01.11 article 17	<p><u>Community Digital Media Channel</u></p> <p>The Committee resolved, amongst other things, to instruct officers to seek external funding to progress with this project; and to receive regular updates on progress of this project.</p>	Aberdeen City Council have been invited to participate in an advisory group being established by RGU to look at Smart Media and the management of digital assets. The potential of "cultural" assets being included within the remit of such work has been identified with	Economic/ Business Development Project Director	24.05.11	31.05.12

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			<p>a view to utilising this technology to manage available content on an Aberdeen Digital Channel. If agreed a bid will be tabled for lottery (or alternative) funding to further develop this area of work.</p> <p>Such an approach will widen the opportunity for participation in the project and help to overcome issues around content provision within the channel deliverable.</p> <p>The UK Government has announced its intentions with regards the delivery of Local (broadcast) TV and has included Aberdeen as one of the potential areas to be included in any roll out. The Government will make available broadcast space in the spectrum and a potential for some support funding for Local TV channels through the license fee.</p> <p>A review of the findings of the original Community Digital Media Channel research will be undertaken in light of this intervention with a view to assessing whether the case for a broadcast channel is sufficiently improved as a result of this announcement as to make it a preferred option.</p>			

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			A report will be submitted to a future committee on the findings of this review and proposals on delivery methods.			
7.	Enterprise, Planning and Infrastructure 18.01.11 article 18	<p><u>Update On The Numbers And Impact Of Economic Migrants On The City Of Aberdeen</u></p> <p>The Committee resolved, amongst other things, to instruct officers to submit a further report detailing the impact on services of migrants to a future meeting of the Committee.</p>	<p>Economic and Business Development have agreed to participate in a 4 year ESRC funded study into the experiences and prospects for long term integration/settlement of Eastern European migrants. The research is being led by Dr Sergei Shubin of the University of Aberdeen's School of Geography and Environment.</p> <p>At its meeting on 24 May, 2011, the Committee resolved to note that a report on this matter would be submitted to the Enterprise, Planning and Infrastructure Committee at its meeting on 13 September, 2011.</p> <p>The initial report contained data received from Scottish Gov. This data is collected on an annual basis and will not be avail till Oct 2011. The paper will be presented at the January 2012 committee to ensure this data is included.</p> <p>A bulletin report is available – recommended for removal.</p>	Economic/ Business Development Project Director	13.09.11	31.01.12 – Bulletin report

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8.	Enterprise, Planning and Infrastructure 15.03.11 article 4	<p><u>Minute Of The Meeting Of The Controlled Areas Parking Working Party</u></p> <p>The Committee resolved, amongst other things,</p> <p>(i) in relation to recommendation 2, that city centre residential permits be able to be used in Chapel Street, West North Street and Mearns Street off-street car parks during off-peak hours (i.e. 1800-0800hrs) and that officers report back to the Enterprise, Planning and Infrastructure Committee on the use of the lower ground floor of Denburn car park in the same regard as the above car parks;</p> <p>(ii) in relation to recommendation 5, to agree that a review of parking charges and entitlement set by other Council services be undertaken and reported to the Enterprise, Planning and Infrastructure Committee for consideration and possible revision;</p> <p>(iii) in relation to recommendation 6, to request officers to submit a detailed report on the</p>	<p>Officers were requested to report back on a number of issues which requires a considerable degree of investigation, survey work and staff input to complete the work.</p> <p>An update on these are as follows:-</p> <p>(i) The public advert for the required Traffic Regulation Order is about to be put out and the results should be reported to the committee on 31 January;</p> <p>(ii) All other relevant Services within ACC have been contacted to request details of the locations within their service where charging occurs and to request details of the charges applied. Officers are still awaiting a response and the review may return to the Committee at its meeting on 31 January, however it is more likely to be reported on 31 May 2012;</p> <p>(iii) In relation to resolution iii, work regarding the possibility of establishing a</p>	Head of Asset Management and Operations	13.09.11	<p>31.01.12</p> <p>31.05.12</p> <p>Spring 2013</p>

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		<p>possibility of establishing a city wide emissions-based permit system, on the proviso that such a proposal would be revenue neutral to the Enterprise, planning and Infrastructure Committee at its meeting on 13 September, 2011;</p> <p>(iv) in relation to recommendation 8, to request officers to submit a detailed report on the price of city centre residential permits per year and also on the creation of intermediate parking zones, with differential permit prices reflecting the premium for parking spaces to a future meeting of the Enterprise, Planning and Infrastructure Committee; and</p> <p>(v) in relation to recommendation 11, to request officers to submit a detailed report on the price of parking vouchers in the Foresterhill and Garthdee on-street zones, and that this include information on the financial implications, comparable charges, new payment technologies and the</p>	<p>city wide emissions-based permit system is ongoing; this will be considered at the Controlled Parking Areas - Working Party on 3 February 2012. Thereafter, the proposal will be developed in conjunction with the review of 2012/2014 parking charges to be undertaken in Autumn 2012 and reported to Committee in Spring 2013 ;</p> <p>(iv) This review may be reported to Committee at its meeting on 31 May;</p> <p>(v) The decision at the September 2011 committee was to request officers for further details and survey work to be carried out. It is intended that this report will be submitted to the Committee at its meeting on 31 January.</p>			<p>31.05.12</p> <p>31.01.12</p>

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		existing prices to a future meeting of the Enterprise, Planning and Infrastructure Committee.				
9.	Housing and Environment Committee 13/04/10 article 30	<p><u>Community Gardens Policy</u></p> <p>The Committee resolved: to instruct the Director of Housing and Environment to report back in 2011 on progress with the implementation of the policy.</p>	<p>Work to implement the Community Gardens Policy was placed on hold while the City Council finalised its Openspace Strategy for Aberdeen. These two items are very closely linked. The Openspace Strategy is due to be put before Committee for final approval in September 2011. The Community Gardens Policy will then be reviewed, in conjunction with Environmental Services, to ensure it is fully in line with the new Strategy. A report will be put before Committee in the first quarter of 2012.</p> <p>A report will be put before Committee in the first quarter of 2012.</p>	Head of Planning and Sustainable Development	10.05.11	31.05.12
10	Housing and Environment 12/01/11 article 29	<p><u>Environmental Strategy – Progress Report</u></p> <p>The Committee resolved: to instruct officers to provide this Committee with an annual update on environmental progress through the Scottish Climate Change declaration report format.</p>	<p>Referred by the Housing and Environment Committee.</p> <p>A report is on the agenda.</p>	Head of Planning and Sustainable Development	31.01.12	31.01.12

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11	Enterprise, Planning and Infrastructure 13.09.11 article 4	<p><u>Driveway Application Appeals At 150 Bonnyview Drive And 40 Longview Terrace, Aberdeen</u></p> <p>The Committee resolved to defer consideration of both driveway applications until the next meeting of the Committee on 15 November, 2011, at which point officers should submit a new report containing information on the availability of spaces in the adjacent car park and whether either of the driveways could be established in such a way that two public car parking spaces were not lost.</p>	<p>At its meeting on 15 November, the Committee resolved to defer consideration of the applications until the next meeting of the Committee on 31 January, 2012.</p> <p>A report is on the agenda.</p>	Head of Asset Management and Operations	31.01.12	31.01.12
12	Enterprise, Planning and Infrastructure 13.09.11 article 24	<p><u>VisitScotland Funding 2011/2012 And Proposed Aberdeen Destination Marketing Organisation (DMO)</u></p> <p>The Committee resolved, amongst other things, to authorise the submission of a further report to Enterprise, Planning and Infrastructure Committee in September 2012, requesting ongoing council support for the Aberdeen DMO for the next 3-5 years, based on the transfer of existing resources (i.e. no new resources), and subject to the DMO Chief Executive and Board:-</p> <p>(1) producing an appropriate,</p>		Economic/ Business Development Project Director	September 2012	

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		<p>detailed and financially sustainable 3-5 year Business Plan; and</p> <p>(2) securing significant private sector cash contributions or other non-council income streams, equivalent to at least 20% of the DMO's total annual operating costs over the 3-5 year business plan period.</p>				
13	Enterprise, Planning and Infrastructure 13.09.11 article 24	<p><u>South Aberdeen Coastal Regeneration Project (SACRP) – Programme Developments</u></p> <p>The Committee resolved, amongst other things, agree to receive a report back to the Enterprise, Planning and Infrastructure Committee in the April/May 2012 cycle, linking coastal regeneration initiatives into the mainstream development of climate change adaptation strategies and flood risk management.</p>		Economic/ Business Development Project Director	31.05.12	
14	Enterprise, Planning and Infrastructure 13.09.11 article 31	<p><u>Natural Heritage and Archaeology Draft Supplementary Guidance Documents</u></p> <p>The Committee resolved, amongst other things, to agree that following completion of the relevant consultation, any comments received and subsequent amendments to the draft</p>	A report is on the agenda.	Head of Planning and Sustainable Development	31.01.12	31.01.12

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		Supplementary Guidance be presented to a future meeting of the Enterprise, Planning and Infrastructure Committee.				
15	Enterprise, Planning and Infrastructure 13.09.11 article 33	<p><u>North Dee – Development Update</u></p> <p>The Committee resolved, amongst other things, to agree that relevant officers commence the initial design and related studies for the North Dee Controlled Parking Zone (NDCPZ), and to request officers to report back to the Enterprise, Planning and Infrastructure Committee on its feasibility and the results of the informal consultations, prior to the commencement of the legal process for the required Traffic Regulation Order.</p>		Head of Asset Management and Operations	End of 2012	
16	Enterprise, Planning and Infrastructure 13.09.11 article 35	<p><u>Abbotswell Crescent/ Redmoss Road/ Berryden Road/ Binghill Road, Milltimber/ Brunswick Place/ Claymore Avenue/ Fonthill Road/ Greenfern School/ Hardgate/ Hermitage Avenue/ High Street/ Howe Moss Drive/ Mcdonald Court/ Morningfield Road/ Osborne Place/ Queens Road/ Riverside Drive/ Belgrave Mansion/ Scott Cassie Circle/ Cairn Road, Peterculter/ East North Street Car Park/ Loading Bays In The Green</u></p>	These schemes are about to go out to Initial Statutory, Should any objections be received then they will be reported back to the September 2011 committee, otherwise they will go straight out to public advert and be reported to the May 2012 committee.	Head of Asset Management and Operations	31.01.12	31.05.12

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		<p>The Committee resolved, amongst other things,</p> <ul style="list-style-type: none"> (i) in respect of the proposal at Binghill Road, Milltimber, to request officers to extend the proposed “at any time” waiting restrictions to beyond the junction into Binghill Crescent and that it be advertised on this basis; (ii) to approve the proposals, in principle, and instruct officers to commence the necessary legal procedures of the preliminary statutory consultation for the traffic regulation orders as required, and if no significant objections were received, then to progress with the public advertisement and report the results to a future meeting of the Enterprise, Planning and Infrastructure Committee; (iii) instruct the appropriate officers to commence the combined statutory consultation for the traffic regulation order for the list of Blue Badge parking spaces and report back to a future meeting of the Enterprise, Planning and Infrastructure Committee; and (iv) to instruct officers to 				

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		undertake the necessary process to revert two of the four existing loading bays in The Green to one on-street parking space and one disabled parking space.				
17	Enterprise, Planning and Infrastructure 13.09.11 article 39	<p><u>Greenbrae Cycle Project</u></p> <p>The Committee resolved, amongst other things, to instruct officers to report back to this Committee on an annual basis on progress/ impact and intermittently as legislative decisions required.</p>	Progress will be included in the Strategic and Local Transport Projects Update Report.	Head of Planning and Sustainable Development	September 2012	
18	Enterprise, Planning and Infrastructure 13.09.11 article 41	<p><u>Blue Badge Reform</u></p> <p>The Committee resolved, amongst other things,</p> <p>(i) to instruct officers to review the possible impact on the City Council's Green Badge scheme and to report back to a future meeting of the Committee following consultation with interested parties; and</p> <p>(ii) to instruct officers to review the staffing and resources necessary to support the Blue Badge Scheme following the implementation of reforms in January 2012.</p>		Head of Asset Management and Operations	31.01.12	31.05.12

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19	Audit and Risk 29/03/11 article 12	<p><u>Internal Audit - Summary of Audit Findings - Report by Pricewaterhouse Coopers</u></p> <p>The Committee resolved: to instruct officers to report on the following bodies to their relative Service Committee explaining why no Service Level Agreement was currently in place and to instruct the Service to establish a Service Level Agreement within a strict timeframe:</p> <ul style="list-style-type: none"> • Aberdeen Forward 	<p>Responsibility for Aberdeen Forward funding lies with Environmental Strategy.</p> <p>Transferred from the Housing and Environment Committee business statement.</p> <p>A report is on the agenda.</p>	Head of Planning and Sustainable Development	31.01.12	31.01.12
20	Enterprise, Planning and Infrastructure 15.11.11 article 16	<p><u>Supplementary Guidance: Householder Development Guide</u></p> <p>The Committee resolved, amongst other things, to agree that following completion of the relevant consultation, any comments received and subsequent amendments to the draft Supplementary Guidance be presented to a future meeting of the Enterprise, Planning and Infrastructure Committee.</p>		Head of Planning and Sustainable Development	31.05.12	
21	Enterprise, Planning and Infrastructure 15.11.11 article 17	<p><u>Technical Advice Note : The Repair And Replacement Of Windows And Doors</u></p> <p>The Committee resolved, amongst other things, to agree that following completion of the relevant consultation, any comments received and subsequent</p>		Head of Planning and Sustainable Development	31.05.12	

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		amendments to the draft advice note be presented to a future meeting of the Enterprise, Planning and Infrastructure Committee.				
22	Enterprise, Planning and Infrastructure 15.11.11 article 18	<p><u>Supplementary Guidance : Wind Turbine Development In Aberdeen City</u></p> <p>The Committee resolved, amongst other things, to agree that following completion of the relevant consultation, any comments received and subsequent amendments to the draft Supplementary Guidance be presented to a future meeting of the Enterprise, Planning and Infrastructure Committee.</p>		Head of Planning and Sustainable Development	31.05.12	
23	Enterprise, Planning and Infrastructure 15.11.11 article 19	<p><u>Craigton Road, Huntly Street, Ivanhoe Place, Midsocket Lane, Queens Lane South, Roslin Place, Auchmill Road, Bedford Road And University Access Road, Foresterhill Road/Aberdeen Royal Infirmary Bus Interchange, North Balnagask Road</u></p> <p>The Committee resolved:-</p> <p>(i) to approve the proposals, in principle, and instruct officers to commence the necessary legal procedures of the preliminary statutory consultation for the</p>	These schemes are about to go out to Initial Statutory, Should any objections be received then they will be reported back to the September 2011 committee, otherwise they will go straight out to public advert and be reported to the May 2012 committee.	Head of Asset Management and Operations	31.05.12	

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		<p>traffic orders as required, and if no significant objections were received, then to progress with the public advertisement and report the results to a future meeting of the Enterprise, Planning and Infrastructure Committee; and</p> <p>(ii) to instruct officers to commence the combined statutory consultation for the traffic order for the list of Blue Badge parking spaces and report back to a future meeting of the Enterprise, Planning and Infrastructure Committee.</p>				